

## 25TH MEETING OF THE PROGRAMME COORDINATING BOARD

### INFORMATION FOR PARTICIPANTS

#### DATE AND VENUE

The twenty-fifth meeting of the Programme Coordinating Board will open at 9 a.m. on Tuesday, 8 December 2009 and is anticipated to close at approximately 6 p.m. on Thursday, 10 December 2009. The meeting will be held at the Geneva International Conference Centre (CICG), rue de Varembé 17, Geneva. Plenary sessions will be held on the ground floor in meeting room 2.

Geneva International Conference Centre (CICG)  
Rue de Varembé 17  
1211 Geneva 20, Switzerland  
Telephone: + 41 (0) 22 791 91 11  
Fax: + 41 (0) 22 791 90 64  
Internet: [www.cicg.ch](http://www.cicg.ch)

Please see map of the CICG surrounding area on page 3.

#### VISAS

Since 12 December 2008, Switzerland applies the Schengen Agreement regulations concerning visas. Please refer to the Federal Department of Foreign Affairs Informative note on the implementation of Schengen-Dublin, accessible through the following link:  
<http://www.eda.admin.ch/eda/en/home/topics/intorg/un/unge/gepri/manvis/manvi2.html>.

Visa procedures may take up to 21 days. You are therefore urged to apply for a visa well in advance of your desired departure date. It is understood that the decision whether or not to issue a visa to any applicant rests with the competent Swiss authorities. Applicants for a Schengen visa may be required to attach a support letter to their application. Requests for a visa support letter should be addressed to UNAIDS as soon as possible and include the name of the applicant, function/title, nationality, and passport number and details (date and place of issue and validity).

#### ACCESS TO THE GENEVA INTERNATIONAL CONFERENCE CENTRE (CICG)

The CICG is situated two minutes from the United Nations. It is close to the international agencies, within easy reach of the airport and the main train station and on a direct bus route to the city centre.

**By road:** There is underground parking at the Parking des Nations. Participants can get tickets for one day parking at the cost of CHF 8.--. These tickets will be sold at the registration desk.

**By bus/tram:** The best access to CICG from the Geneva Cornavin railway station is by bus number 5 (get off at Vermont), bus 8 (get off at IUT) or tram 13/15, direction Nations (get off at "Sismond").  
From Geneva Cointrin International Airport bus number 28 offers a direct connection – participants will have to get off at bus stop "Nations" and then walk for 5 minutes.

By taxi: The numbers most frequently used for calling taxis are:  
022 320 22 02 - 022 331 41 33 - 022 320 20 20.

Shuttle bus: a shuttle bus service will be available between the UNAIDS building and CICG.

## **REGISTRATION OF PARTICIPANTS/INFORMATION DESK**

A Registration/Information Desk will be set up in the lobby at the entrance of the Conference Centre and will be open from 8:15 on 8 December. Participants are requested to register in advance by completing a PCB registration form. Registered participants will be issued badges which will allow them entry into the meeting rooms. Participants who have not registered in advance, will be able to do so at the registration desk.

## **RECEPTION FOR PARTICIPANTS**

A welcome reception is foreseen to take place on 8 December from 6:30 p.m. to 8:00 p.m. All participants will receive an invitation during registration on 8 December 2009.

## **DOCUMENTS**

All meeting documents will be available at the entrance of room 2, where plenary sessions will be held. Documents will also be available on the UNAIDS website at the end of November:

[http://www.unaids.org/en/AboutUNAIDS/Governance/PCBArchive/25th\\_PCB\\_Meeting\\_December\\_2009.asp](http://www.unaids.org/en/AboutUNAIDS/Governance/PCBArchive/25th_PCB_Meeting_December_2009.asp)

For distribution of publications/documents to the PCB, participants are requested to refer to the Registration/Information Desk.

UNAIDS publications will be available at the publications desk in the lobby of the Conference Centre.

## **INTERNET AREA**

Computers with access to the internet will be available to delegates in the lobby of the Conference Centre. WiFi - Wireless Internet free access is available throughout the CICG.

## **POST OFFICE AND NEWSPAPERS**

The post office is located just outside the center on rue de Varembé and is open from 8 a.m. to 12 p.m. and from 2 p.m. to 6 p.m. Newspapers can be bought at the bar of the center.

## **CATERING SERVICES**

A 600-place self-service restaurant and one bar are available on the CICG premises. There are several restaurants, including Chinese, French, Indian, Italian, Japanese and Thai, within walking distance from the Centre. The Registration/Information Desk can be contacted for details.

## **PERSONAL SECURITY**

Geneva can be regarded as a safe city with a low rate of violent crime. However, pickpocketing and purse or cell-phone snatching do occur in the vicinity of train and bus stations, airports and in some public parks. Do not leave anything on car seats. Doing so attracts the attention of thieves. Never leave bags containing money, airline tickets, credit cards or passports in a parked car.

Emergency numbers are:

- Police 117
- Ambulance 144
- Fire 118
- Roadside assistance 140

### GENEVA TRANSPORT CARD

All visitors staying at a hotel, youth hostel or camping in Geneva can benefit from the Geneva Transport Card, with no additional cost. For more information please go to: [http://www.geneve-tourisme.ch/?rubrique=0000000417&lang=\\_eng](http://www.geneve-tourisme.ch/?rubrique=0000000417&lang=_eng).

### WEATHER

The weather in December is relatively mild in Geneva, with average temperatures varying from 0° to 10°C (32 to 50° F). Generally it is not very sunny and sometimes, when a cold dry north wind known as the “bise” blows, the temperature may drop down to -10° (14°F).

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