

UNAIDS PCB Bureau

MEETING SUMMARY

DATE: Wednesday, 11 September 2013

PARTICIPANTS

Mr Lov Verma (India: chairing); Mr Ashok Bhatt (India); Dr Timothy Poletti (Australia); Ms Fernande Mvila (Republic of Congo); Ms Jane Bruning and Mr Joel Nana (PCB NGO Delegation); Mr Chris Castle (UNESCO: Representing UNAIDS Cosponsors).

UNAIDS Secretariat: Ms Jan Beagle; Mr Morten Ussing; Ms Samia Lounnas; Ms Mikaela Hildebrand; Ms Nina Sun.

MEETING AGENDA

1. **32nd PCB meeting follow up & preparation for the 33rd PCB meeting**
The Bureau will receive elements of a draft agenda for the 33rd meeting taking into account decisions from the 32nd and previous meetings.
2. **Update, Thematic Segment at 33rd PCB meeting (HIV, Adolescents and Youth)**
The Bureau will receive a brief update on preparations for the thematic segment at the 33rd PCB meeting.
3. **Proposals for the Thematic Segment, 34th and 35th PCB meetings (June and December 2014)**
The Bureau will discuss and possibly agree the themes to recommend to the PCB at the 34th and 35th PCB meetings.
4. **AOB**

Opening remarks from the PCB Bureau Chair

Mr Lov Verma, Secretary, Department of AIDS Control, Ministry of Health & Family Welfare, Government of India, Chair of the UNAIDS Programme Coordinating Board, welcomed the PCB Bureau members. He recalled that the draft agenda had been circulated to all participants ahead of the meeting.

(1) 32nd PCB meeting follow up & preparation for the 33rd PCB meeting

1.1 32nd PCB meeting follow up

The Chair thanked the UNAIDS Secretariat for the successful 32nd PCB meeting and the excellent outcome of the agenda item on the Joint Programme at the ECOSOC Substantive Session in July 2013, and particularly for the support provided to the Chair.

The Chair requested Bureau members to provide their feedback on these meetings with a view to use the lessons learned in preparation of future PCB meetings.

Dr Poletti commended the Secretariat for the effective PCB meeting. He noted in particular that availability of all PCB papers well ahead of the meeting made an important difference and recommended that this timing is maintained for future PCB meetings.

Mr Castle added that the 32nd PCB was a particularly good Board meeting. He asked if the venue would still be the Executive Board room at WHO for the 33rd PCB meeting and whether other venues such as CIGC were considered. MS Beagle thanked the PCB Bureau members for their positive feedback. She expressed appreciation to the Chair for his leadership in presiding over the 32nd PCB meeting, as well as to Ms Aradhana Johri for her excellent moderation of the informal and formal discussion on the agenda item "AIDS response in the Post-2015 Development Agenda".

On the issue of venue for the 33rd PCB meeting, the Secretariat clarified that the choice of WHO as venue for PCB meetings is based on analysis of costs and is a significantly cheaper option for UNAIDS than other venues that have been explored including CIGC. The Secretariat confirmed that it will continue to monitor the cost development.

1.2 Preparation for the 33rd PCB meeting

The Secretariat presented the possible agenda items for the upcoming 33rd Programme Coordinating Board meeting which will be held in Geneva from 17-19 December 2013. The presentation of the proposed agenda items was based on the table of follow-up items from PCB meetings (see annex 1).

UNAIDS Secretariat recalled that the table of follow-up items from PCB meetings (annex1) captures all decisions points and specific requests made by Board Members from previous PCB meetings. The table was used to guide the discussion of Bureau members on the agenda items for the 33rd PCB meeting.

The Secretariat noted that the report from the 32nd PCB meeting had been shared with the PCB Chair for clearance and will subsequently be shared with the PCB Bureau members for comments before finalisation and posting on the PCB webpage.

The Secretariat then presented the possible agenda items for the 33rd PCB meeting and the Bureau decided as follows:

- **EXD report:** Confirmed for 33rd PCB meeting.
- **Leadership in the AIDS Response:** Confirmed for the 33rd PCB meeting. The Secretariat informed the Bureau that the name of the special guest of the UNAIDS Executive Director for the 33rd PCB will be communicated to them when the information becomes available.

Some Bureau members suggested that they could recommend possible guests for consideration by the UNAIDS EXD. The Chair welcomed the idea. Ms Beagle thanked the Bureau members for the suggestion and confirmed that any ideas will be conveyed to the EXD for his consideration.

- **PCB NGO report:** Confirmed for the 33rd PCB meeting.
Ms Jane Bruning, representing the PCB NGO Delegation, informed the Bureau that the report will focus on access to treatment and the role of communities in scaling-up access to treatment. Evidence-informed cases studies from different regions will be presented to showcase how PLHIV are accessing treatment including positive experiences as well as challenges encountered.
- **Election of officers:** Confirmed for the 33rd PCB meeting.
The Secretariat recalled that this is a standing agenda item at each PCB meeting in December. The Board is requested to elect the PCB officers for 2014 (Chair, Vice-Chair and Rapporteur) and possible new members of the PCB NGOs. It was noted that the current PCB Vice-Chair is expected by the Modus Operandi to be elected as the Chair of the PCB unless the country advises differently.
- **Next PCB meetings:** Confirmed for the 33rd PCB meeting.
The Secretariat recalled that documentation for this agenda item is prepared by the Secretariat on behalf of the Bureau; it will describe the process of selection by the Bureau of the proposed subjects for the thematic sessions for the 34th and 35th PCB meetings and will request the Board to approve the selected themes. It will also propose dates for the PCB meetings in 2016 (38th and 39th meetings).
- **Coordination of Technical Support:** Confirmed for the 33rd PCB meeting.
This report will respond to Decision Point (DP) 9.5 from the 30th PCB meeting in June 2012. An initial consultation involving PCB stakeholders and other partners was organized by the Secretariat in July 2013 and the paper will be based on the conclusions of this consultation, as well as additional discussions with key partners.
DP 9.5: "Requests UNAIDS to report to the 33rd PCB, drawing on the relevant UBRAF indicators, describing progress on the coordination of technical support across all stakeholders. The Secretariat should provide interim progress reports on this unfolding piece of work to the PCB Bureau allowing for accountability in this challenging but critical area to the HIV response."
- **Strategic use of ARVs for treatment and prevention of HIV:** Confirmed for the 33rd PCB meeting.
The Bureau agreed at its first meeting this year that this item will be on the agenda of the 33rd PCB and that the background paper will prepared by the Secretariat.
The Chair and Bureau members requested that the position paper for this agenda item be prepared early enough to enable careful consideration by PCB Members ahead of the 33rd PCB meeting.
- **AIDS in the Post-2015 Development Framework:** Confirmed for the 33rd PCB meeting.
In June, the Board had discussed the possibility of having this item as a standing item on the agenda of the PCB up to 2015. At the next PCB meeting, the Secretariat would present an update on developments since the debate in June and possibly update on the work of the UNAIDS Lancet Commission.
Bureau members welcomed the idea of a standing agenda item and suggested that the discussion be focused on a specific area at each meeting. The PCB Bureau requested the Secretariat to prepare a list of possible topics on which the discussion would focus for the next PCB.

Thematic Day: “HIV, Adolescents and Youth”: Confirmed for the 33rd PCB meeting (The preparation for the thematic day *discussed in agenda item 2 of this meeting*).

Follow-up to Thematic Segments: At its 14 May meeting, the PCB Bureau requested the Secretariat to develop a proposal for criteria for decision making following thematic segments for consideration by the Bureau.

The Secretariat informed the PCB Bureau that a draft information note will be sent for their review ahead of the next Bureau meeting. The paper will then be finalized in advance of the 14th October PCB Bureau meeting.

Conclusion of the PCB Bureau on agenda item 1:

Based on the above discussion, the Chair requested the Secretariat to prepare a draft agenda for the 33rd PCB meeting and to share the draft with the Bureau members for final approval by email before the next Bureau meeting.

(2) Update, Thematic Segment at 33rd PCB meeting (HIV, Adolescents and Youth)

The Chair requested the Secretariat to provide an update on the preparation and process for the thematic segment.

The Secretariat provided an update on the process and key achievements to date in preparation of the Thematic Segment as follows:

- **12 June 2013:** Initial Call with Cosponsors to discuss thematic
- **18 July 2013:** Invitation to first Working Group (WG) meeting with Concept Note and timelines attached; the WG was given until 24 July to submit written comments on the Concept Note.
- **26 July 2013:** First WG meeting; members given until 2 August for written comments to Concept Note
- **12 August 2013:** Call for Submissions distributed, along with revised/final Concept Note – deadline of 31 August for submissions
- **26 August 2013:** Reminder sent about call for submissions – deadline 31 August
- **Deadline 31 August:** Some parties who requested extensions were given until 20 September – late submissions will not be considered for showcasing in the background note but all submissions will be posted on the PCB website.

The Secretariat has received 324 submissions via the survey monkey. Several hard copies have also been submitted. The Secretariat expected to have at least 340 submissions in total.

In terms of next steps: the Secretariat is currently in midst of researching and writing the background note. The full draft will be ready and circulated before the next Bureau meeting (14 October).

The background note covers the following areas:

- Youth participation and mobilization in the response
- Political accountability
- Innovative and new programmes for adolescents and youth in the HIV response
- Creating enabling social and legal environments for young people

- After the background note is completed, the Secretariat will develop the structure of the thematic day which will be the focus of our update at the next Bureau meeting.

Conclusion of the PCB Bureau on agenda item 2:

The PCB Bureau members commended the Secretariat for the effective preparatory work.

Bureau members supported the suggestion of the Secretariat that the Chair encourage Member States to include young people in their delegations attending the PCB.

(3) Proposals for the Thematic Segment, 34th and 35th PCB meetings (June and December 2014)

The Secretariat reminded the PCB Bureau that the call for proposals was sent on 28 June (immediately after the 32nd PCB meeting) and subsequently a reminder was sent on 23 August as requested by the PCB Bureau. At that time the Secretariat had not received any proposals.

The Secretariat notified the Bureau that the first proposal was received on 2nd September and a second one on the 3rd September, albeit the submitter indicated the intent to revise the proposal. By the deadline of the 3rd September, several members requested an extension which was granted (one week). A totality of 5 full proposals and 4 titles for themes without a completed template has been received, and one submitter is currently revising the submitted proposal.

The Secretariat informed the Bureau that some titles and proposals are similar and could be combined and it would seem appropriate for the Secretariat to contact these delegations and facilitate consolidated proposals.

The Bureau agreed that it would be appropriate to postpone the discussion on the selection of themes to the next Bureau meeting to allow more time for PCB Members to complete the proposals and for Bureau members to receive the proposals in advance of the meeting.

Conclusion of the PCB Bureau on agenda item 3:

The PCB Bureau agreed that the selection of themes for the 34th and 35th PCB meetings will be discussed at the next Bureau meeting. The Secretariat was requested to send the themes and proposals in advance of the next meeting.

(4) AOB

Ms Beagle informed the Bureau members that the Secretariat, in close coordination with the PCB Chair, had started planning for the annual PCB Field visit. (She recalled previous visits had been to 2009: Vietnam, 2010: El Salvador and the Netherlands, 2011: Kenya; 2012: Ukraine).

Ms Beagle advised that it was envisaged that the 2013 field visit would be to Zambia, a High Impact Country that has made significant progress in the AIDS response. Discussions were underway in Lusaka and with the Mission in Geneva. The tentative dates are 4-6 November which will coincide with a national prevention convention

The Secretariat would be asking PCB members to express interest.

The Delegation for the PCB Field visit would include the PCB Chair, PCB Vice-Chair, Rapporteur, 1 representative from each regional group and the 2 PCB NGOs for Africa, as well as the representatives from the Cosponsors.

Next PCB Bureau meeting

The date and time of the next PCB Bureau meeting will be communicated to the Bureau members by email.

[Annex Follows]

Annex: Table of follow-up items from PCB meetings - UPDATE FOR 33rd PCB Meeting

ACTION ITEMS FOR 33rd MEETING (17-19 December 2013):

PCB	Para no.	Action
		EXD report
		Leadership in the AIDS Response
		PCB NGO report
		Election of officers
22nd	5.2	<i>[Report of the EXD and Report of the Chairperson of the CCO]</i> UNAIDS to report on progress on implementation of human rights-related Programme Coordinating Board decisions at a future Programme Coordinating Board meeting.
30th	9.5	<i>[UNAIDS Technical Support]</i> Requests UNAIDS to report to the 33rd PCB, drawing on the relevant UBRAF indicators, describing progress on the coordination of technical support across all stakeholders. The Secretariat should provide interim progress reports on this unfolding piece of work to the PCB Bureau allowing for accountability in this challenging but critical area to the HIV response.
31st	9.2	<i>Next PCB meetings - agrees to request the Programme Coordinating Board Bureau to take appropriate and timely steps to ensure that due process is followed in the call for themes for the 35th and 36th Programme Coordinating Board meetings as necessary.</i>
31st	9.2	Agrees that the theme of "Strategic use of ARVs for treatment and prevention of HIV" be addressed by the PCB in 2013 as a regular agenda item.
31st	9.2	THEMATIC SEGMENT: "HIV, Adolescents and Youth" [Bureau agreed to adapt the title during its meeting on 21 March] Agrees that the theme for the 33rd Programme Coordinating Board meeting be "HIV and young people".
POTENTIAL ISSUES FROM from 32nd PCB		
32nd		Follow-up to Thematic Segments: Information Note for PCB Bureau regarding decision points following thematic segments from a governance perspective mentioned by Australia at 32nd PCB and by the PCB NGO Delegation at Bureau meetings
32nd		Summary of Bureau meeting 14 May: [The Bureau requested the Secretariat to develop a proposal for criteria for decision making following thematic segments for consideration by the Bureau in September. Subsequently a conference room paper may be prepared for the PCB]
32nd		AIDS response in the Post-2015 Development Agenda - possible standing item through 2015