

Reference: GOV/PCB57

The Joint United Nations Programme on HIV/AIDS (UNAIDS) presents its compliments to the Permanent Missions in Geneva, to Organizations of the United Nations system, and to Nongovernmental Organizations dealing with matters pertaining to HIV/AIDS not represented on the UNAIDS Programme Coordinating Board (PCB).

Further to the decisions adopted during the [51st PCB meeting](#) and [56th PCB meeting](#), and in alignment with the agreed intersessional decision-making on the [Modalities and Procedures for the 56th and 57th PCB Meetings](#) (hereinafter referred to as the 'modalities'), we are honoured to extend the invitation to the **57th meeting of the PCB** which is scheduled to take place **from 16 to 18 December 2025 in Brasília, Brazil**.

Prior to the meeting, a PCB field visit will be organized on **Monday, 15 December 2025**. The field visit offers delegates direct exposure to the HIV epidemic and response and provides a valuable opportunity to deepen their understanding of the role of the Joint Programme, local challenges, and best practices contributing to the global AIDS response.

The 57th PCB meeting will be held entirely in person over a three-day period, with plenary sessions scheduled from 09:00 to 18:00 (Brasília Time, UTC-3) at **the Royal Tulip Brasilia Alvorada Hotel** (SHTN Trecho 1 Conj. 1B, Bloco C, Asa Norte Brasília-DF, CEP: 70800-200). In accordance with the [modalities](#), **limited online access via Zoom will be available** for meeting members, participants and observers who are unable to attend in person.

Enclosed are the [annotated agenda](#) and the [timewise agenda](#) for your reference. **A comprehensive note outlining the logistical arrangements, including information on the field visit, meeting venues, and block bookings for accommodation, will be communicated as soon as possible in the coming week(s)**. Documents will also be made available in both English and French on the [UNAIDS PCB website](#) closer to the meeting dates. For any further information, please contact pcbgovernance@unaids.org.

In accordance with the rules set out in the Modus Operandi, in-person attendance is unrestricted, while online participation is limited to (6) six participants per delegation. In line with [decision point 3.2 of the 40th PCB](#) (2017), and in support of advancing Sustainable Development Goal (SDG) 5 (Achieve gender equality and empower all women and girls), delegations are encouraged to prioritize gender balance.

In accordance with [paragraph 19 of the PCB Modus Operandi](#), simultaneous interpretation will be provided in English and French. Paragraph 19 provides: *"Simultaneous interpretation will be provided for all PCB meetings in English and French. Simultaneous interpretation into other UN official languages may be*

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provided on written request submitted by a member to the Secretary no later than six weeks prior to a full meeting of the PCB.”

Owing to ongoing financial constraints affecting UNAIDS, which relies entirely on voluntary contributions and receives no assessed contributions from Member States, the Secretariat deeply regrets to inform you that **interpretation during the 57th PCB will be limited to English and French**, as was the case for the 56th PCB meeting and the Special Session of the PCB. Additional background on the funding situation is available on our [website](#).

Nonetheless, in keeping with the spirit of provision 19, any PCB Member State wishing to request interpretation in one of the four additional UN official languages (Arabic, Chinese, Russian or Spanish) is kindly requested to notify the Secretariat and to cover the costs associated with the requested language(s). Any such contribution would be gratefully acknowledged and reflected as a core contribution in UNAIDS’ 2025 financial report.

Should a government wish to pursue this option, we would be grateful to receive your **expression of interest no later than six weeks prior to the meeting of the PCB by Monday, 3 November 2025**, to allow adequate time for technical coordination. The Secretariat remains available to discuss the relevant logistical and financial arrangements upon receipt of your intention to proceed.

In accordance with the [modalities](#), the PCB Chair will organize informal pre-meeting sessions virtually, prior to the in-person Board meeting. Delegates attending the 57th PCB meeting are strongly encouraged to participate in these sessions. The full schedule for the 57th PCB meeting, including the pre-meeting sessions, can be accessed [here](#).

UNAIDS wishes to draw the attention of the Missions and Organizations to the Modus Operandi of the UNAIDS PCB, which includes a provision that observer status may be granted by the Executive Director of UNAIDS, in consultation with the PCB Chairperson and upon receipt of a written application expressing a manifest interest, to any Member State or any of the UNAIDS Cosponsoring Organizations, and any intergovernmental or nongovernmental organization. Requests for observer status should be submitted via <http://pcbregistration.unaids.org>.

Kindly reserve the necessary dates for travel to Brasilia, Brazil, to attend the 57th PCB meeting and the accompanying field visit. Please note that registration is required for participation in the PCB meeting, pre-meeting sessions, and for access to the secure online platform.

The Indico registration link which will be launched shortly and will remain open until **Monday, 24 November 2025**: <http://pcbregistration.unaids.org>. A formal notification will be issued once registration opens. We kindly invite you to submit a note verbale for Member States and a simple note for other participants, detailing the complete list of your delegation for the 57th PCB meeting in Brasilia, Brazil.

In the note (verbale), delegations are kindly asked to indicate (in accordance with their Indico registration):

- Name(s) and title(s) of **in-person participant(s)**;
- Name(s) and title(s) of a **maximum of (6) six online participant(s)**; and
- Name(s) and title(s) of **participant(s) attending the field visit in person**.

Furthermore, we would like to reiterate our commitment to fostering an inclusive, respectful, and safe environment for all participants. As such, we kindly draw your attention to the [Code of Conduct applicable to UNAIDS events and gatherings](#).

We look forward to your participation at the 57th PCB meeting, field visit and related meetings in Brasília, Brazil.

UNAIDS avails itself of this opportunity to renew to the Permanent Missions in Geneva, to Organizations of the United Nations system and to the Nongovernmental Organizations, the assurance of its highest consideration.

Geneva, 27 October 2025