

## Summary of the PCB Bureau meeting of 8 July 2010

**Present:** Monique Middelhoff (Netherlands); Félix Ulloa (El Salvador); Evan Collins (Representing PCB NGOs) and Elizabeth Benomar (UNFPA, representing Cosponsors) joined by phone.

**UNAIDS Secretariat:** Helen Frary (CRG), Yuki Takemoto (CRG)

**Absent:** Yuji Otake (Japan)

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### Meeting agenda:

1. Outcomes of 26<sup>th</sup> PCB meeting  
Continuation of the PCB Task Force on SIE follow-up related to all aspects of Governance
  2. Draft agenda for 27<sup>th</sup> PCB meeting  
Thematic segment, 27<sup>th</sup> PCB meeting
  3. Any other business
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### Outcomes of the 26<sup>th</sup> PCB meeting

1. The Bureau discussed and agreed follow-up to governance-related decisions from the 26<sup>th</sup> PCB meeting:
  - From Decision 10.1: *“guidelines to be prepared by the PCB Bureau on the content of the annual written Report of the CCO to the Programme Coordinating Board which is to be provided in advance of the relevant Board meeting, based on the need for more strategic reporting”*

The Secretariat will prepare a brief document to inform discussions by the PCB Task Force on SIE follow-up related to all aspects of Governance (“PCB Task Force on Governance”), whose conclusions will then be sent back to the Bureau for further discussion and agreement.

- From Decision 10.3: *standardised country case studies are included as a regular item at Programme Coordinating Board meetings*

The Bureau agreed that initial case studies presented to the Board should be broad in nature – covering the breadth of the country response – so as to provide delegates with a comprehensive assessment. In subsequent meeting such studies could then be tailored to address specific agenda items. The Bureau agreed to discuss the issue further at its next meeting.

- From Decision 10.5: *revision of the PCB Modus Operandi to include: formalization of the role of PCB Chair as a neutral moderator; to encourage participation by Executive Heads in the Programme Coordinating Board; to continue and explore further the current practice of pre-Programme Coordinating Board meetings with PCB NGOs; to initiate similar meetings with Cosponsors*

The Secretariat to propose a revised text to be considered by the Bureau at its next meeting.

- *greater clarity on roles of Vice Chair and Rapporteur*

To be discussed further by the PCB Task Force on Governance.

- *PCB speaking protocol to remain as PCB members/ participants followed by observers*

To be included in the proposed changes to the PCB Modus Operandi (guidelines on how the Chair should manage the meeting).

- *shifting the thematic segment to the final day of Board meetings with discussions to be summarized and fed-into discussions at the following PCB meeting possibly supplemented by documentation from the Secretariat*

Already reflected in the draft agenda for the 27<sup>th</sup> PCB meeting.

- *PCB Bureau to continue to hold face-to-face meetings*

The next meeting of the Bureau will be held in conjunction with the meeting PCB Task Force on Governance, allowing for a face-to-face meeting.

- *Continuation of the (non-permanent) PCB subcommittee on the UBW with a revised terms of reference including an assessment of budgetary allocations to different cosponsors; and with appropriate and full representation with qualified, engaged and financially-competent participants who have a working knowledge of the UN and preferably UNAIDS*

A call for nominations will be sent from the Chair shortly and the Bureau will approve the membership at its next meeting. The message from the Chair shall mention the following: that nominations are limited to those who are current PCB members in 2010 AND 2011 (as the subcommittee is expected to meet once in 2010 and twice in 2011 before the 28<sup>th</sup> PCB meeting); the ad hoc nature of the subcommittee; and a clear description of desired qualifications for nominated members.

2. The Chair raised concerns with the Bureau (as well as with the Executive Director of UNAIDS) regarding the ineffective use of the Board's time during its meetings – e.g. too much time spent on lengthy presentations that repeat the content of reports that are submitted to the Board in writing. It is hoped that this concern will be addressed through the various follow-up actions being discussed by the Bureau.
3. Continuation of the PCB Task Force on SIE follow-up related to all aspects of Governance
  - The Task Force will hold its next face-to-face meeting on 6 -7 October 2010 (to be followed by a PCB Bureau meeting on the morning of Friday, 8 October).
  - A background document to inform discussions on decision-making by the Board will be prepared ahead of the meeting, including an overview of decision-making by the Board in recent years and a comparative analysis of other governing bodies (e.g. Cosponsors, GAVI, Global Fund, etc.). With respect to the need to engage external advice the Secretariat will explore the possibilities of

collaborating with other ongoing SIE follow-up efforts (e.g. strategic plan) and report back to the Bureau.

#### **Draft agenda for 27<sup>th</sup> PCB meeting**

4. **Regular segment:** after an extensive discussion and recognizing the dilemma of addressing key issues within the limited time of the Board meeting, the Bureau agreed the following:
- A strong effort is needed to consolidate some of the items that have been agreed by the Board in order to ensure that the Board is engaged in discussions about high-level strategic issues and that presentations and documentation are kept to the minimum level necessary.
  - There will need to be an item on *Follow up to the Second Independent Evaluation (SIE) of UNAIDS*. Following a general presentation, the following elements will need to be addressed separately:
    - Strategic plan (including partnerships strategy, technical support strategy, etc.)
    - Governance (revisions to the PCB Modus Operandi)
    - Report of the PCB Task Force on Governance
    - Progress report on SIE implementation (special reference to gender recommendation – 24<sup>th</sup> PCB, decision 12.8)
  - There will be an item on *Gender-sensitivity of AIDS responses* under which one general presentation will be accompanied by one consolidated document. The following elements will be addressed under this item:
    - comprehensive progress report on UNAIDS activities in relation to the gender dimensions of the AIDS response, including a review of the Action Framework (24<sup>th</sup> PCB, decision 12.5)
    - comprehensive progress report on the implementation of the Operational Plan including through the UN joint country teams, in close collaboration with government and country partners, especially womens' organizations and networks of people living with HIV, and the enhancement of monitoring and evaluation of results (25<sup>th</sup> PCB, decision 3.2)
    - the issue of linking Sexual and Reproductive Health and HIV interventions in practice (26<sup>th</sup> PCB, decision 3)
  - The Bureau agreed that the following item can be taken up as a lunch time presentation on the first day (6 December) of the 27<sup>th</sup> meeting.
    - *report on the accessibility, availability and affordability of male and female condoms, and research and development of new prevention tools in particular a HIV vaccine, next generation female condoms and microbicides, including a review of resource tracking (25<sup>th</sup> PCB, decision 3.6)*
  - PCB NGOs agree that following decision can be addressed in the item under the SIE Strategic Plan (partnership strategy).
    - *Schedule an agenda item to review progress towards increasing and improving civil society participation, and in particular, to review the implementation of relevant recommendations from the Second Independent Evaluation, in a PCB meeting in 2010 (23<sup>rd</sup> PCB, decision 7.8)*

- The Secretariat will draft an additional agenda item on Universal Access that is intended to address some of the key political and strategic issues that have been raised by various stakeholders. This will be discussed further at the next Bureau meeting.
- The Secretariat will prepare a table of actions taken in regard to decisions on Security and Humanitarian Response (SHR) from the 19<sup>th</sup> meeting (decisions 9.1-9.7) based on which the Bureau will determine follow-up.
- The Secretariat informed the Bureau that Dr Françoise Barré Sinoussi has been invited to the PCB by the Executive Director and is scheduled to attend the 27<sup>th</sup> PCB meeting on Monday, 6 December. There will be further discussions to determine the timing of her intervention.

#### **5. Thematic segment, 27<sup>th</sup> PCB meeting**

- The Secretariat provided a brief update on the proposed time line for preparation.
- The Bureau commented that the description of the thematic segment that was approved by the Board at the 24<sup>th</sup> meeting needs to be developed further to: have better focus: address issues related to stigma, discrimination and legislation; demonstrate how the issues raised contribute to the broader HIV response; and, to ensure contribution by UNHCR to the content of the session.
- Ideas for breakout sessions need to be developed further. A proposal was made to hold two parallel breakout sessions to be repeated in the morning and afternoon so that all Board members are able to address all issues.

#### **Any other business**

6. The next Bureau meeting will take place on Friday, 8 October at 9:30am (Geneva time) at the UNAIDS building.