

Summary of the PCB Bureau meeting of 7 July 2008

Present: David Hohman (USA), Allehone Mulugeta Abebe (Ethiopia), Stephanie Hochstetter Skinner-Klee (Guatemala), Teguest Guerma and Andrew Ball (WHO, representing Cosponsors), Sonja Weinreich (Representing PCB NGOs).

UNAIDS Secretariat: As Sy (PEX), Helen Frary (BUR), Eddy Beck (EMP), Andrea Miller (BUR)

Meeting's agenda:

1. Membership of the Oversight Committee, Second Independent Evaluation of UNAIDS
2. Date and logistics for extraordinary meeting of the PCB
3. Agenda items for December (23rd) PCB meeting
4. Preparations/consultations on Thematic Session for 23rd PCB meeting
5. Outcome of the work of the International Task Team on HIV-related travel restrictions

1. Membership of the Oversight Committee, Second Independent Evaluation of UNAIDS

The Bureau discussed the replacement for Jacqueline Côrtes Rocha, one of two committee members openly living with HIV, who had recently resigned from the Oversight Committee. Mindful of the decision of the 21st PCB meeting – and its reaffirmation at the 22nd PCB meeting – that the Committee should include at least two participants who are openly living with HIV, it was agreed that Ms Anadi Yuvaraj, who was originally short-listed for the position, would be the preferred replacement. The Bureau Chair undertook to convey this decision to the Chair of the Oversight Committee and asked the Secretariat to contact Ms Yuvaraj.

2. Date and logistics for extraordinary meeting of the PCB

It was agreed that the extraordinary meeting would be held on 2 October 2008 in Geneva. The Secretariat provided the Bureau with a list of possible venues based on the room size, availability of space and cost. The Bureau requested that additional locations be considered, including the Palais des Nations.

The Bureau discussed the possibility of limiting the meeting to PCB members only, with an overflow room for observers. The Bureau agreed that in order to ensure fully transparency, observers should in principle be allowed in the room, with limitations based only on venue size. However, observers will be actively encouraged to work through their representation on the Board as strict time limits for speakers will be enforced by the PCB Chair. The Bureau will continue to discuss the modalities and structure of the extraordinary meeting.

The PCB Chair undertook to discuss with the Chair of the Search Committee presentation, to the PCB, of a report of the work of the Committee, and not just the short list of candidates.

3. Agenda items for December (23rd) PCB meeting

The Bureau reviewed a list of 14 proposed agenda items for the 23rd PCB meeting in December, all of which had a reporting deadline of the 23rd Board meeting. Recognizing that the Board would not have time to consider all 14 substantive items, the Bureau selected

seven priority items, which were felt to be time-sensitive, for possible inclusion on the agenda. In making this selection, the Bureau also considered that some of the proposed items could be impacted by the current Evaluation of UNAIDS and would be premature for discussion by the Board in December 2008. The Bureau asked the Secretariat to prepare a draft time-wise agenda for further discussion at its next meeting.

4. Preparations/consultations on Thematic Session for 23rd PCB meeting

UNAIDS, the Global Fund and UNICEF have formed a small task force to work on the agenda for the Thematic Session. The content and format of the Session will be open for input during a consultation period in July and August. Representatives from WHO and the NGO delegation both offered to provide additional support to the task force, as appropriate.

5. Outcome of the work of the International Task Team on HIV-related travel restrictions

The Task Team had recently held its final meeting in Madrid to consider the findings of its work and to agreed recommendations to be presented, inter alia, to the governing boards of the Global Fund and UNAIDS. In support of its recommendations to the PCB, the Task Team will provide a conference room paper (a mapping document) that categorizes States, territories and regions according to whether or not they apply HIV-related travel restrictions and the type(s) of restrictions applied. In preparation for consideration of this issue by the PCB, the Bureau agreed the PCB Chair should circulate the draft mapping document to all member States with a request that they consider the categorizations proposed and submit any changes to the Secretariat.

Next Meeting

The Bureau decided that its next meeting would take place on 20 August 2008 at 10h00 am.

Update on preparations for Thematic Session at the 23rd PCB meeting
“The Relationship between UNAIDS and the Global Fund to fight AIDS, Tuberculosis and Malaria: issues of relationships with the international technical support architecture and public private partnerships”

1. A Joint Task Force with the Global Fund is being set up to prepare for the above Thematic Session. It was agreed at the last Global Coordinators meeting (13 June) that UNICEF will represent them on the Task Force.
2. Based on feedback at the 22nd PCB meeting, there will be wide consultation with stakeholders in preparation for this Thematic Session.
3. Summary of the first UNAIDS internal meeting (30 June 2008)

Potential Topics:

- Action items from previous PCB meetings that could be addressed in this thematic session:
 - Validation process & criteria for National Strategic Plans
 - UNAIDS support to CCMs (alignment with NACs)
 - Improving success rates of GF proposals (technical support)
- UNAIDS interface at country level (including CCM support, harmonization & alignment, relationship of CCMs with NACs)
- Validation
- Efforts to increase proposal success rates
- Wider Technical Support environment
- Need for financing Technical Support

Possible Format:

- Opening by Peter Piot and Michel Kazatchkine
- Plenary, breakout sessions, discussions by panelists
- No “market place”
- Presentations should be mixed, including those by countries on what worked and what did not (some studies currently underway that could be useful)
- Messages should be delivered by countries

Possible presenters:

- Country representatives (e.g. CCM members)
- Donors (USG, PEPFAR, GTZ, others - e.g. Netherlands, France, Germany, Norway, Sweden, etc.)
- Civil Society
- Cosponsors (UNICEF to participate in Task Force as Cosponsor focal point)
- Technical Support Facilities

Next steps

- Schedule first meeting of joint Task Force with the GF (as of now GF focal points are Sandy Lwin and Madeleine Leloup, GF geographical cluster leaders may be involved as well)
- Draft concept paper to be prepared after wider consultation with stakeholders (July – early September)

4. Draft timetable

| Date | Action | Deadline | Notes |
|--------------------------------|---|----------|--|
| 27 May | Initial brainstorming: - Block 15 December 08 on Michel K. calendar - Identify focal point at GF for Task Force | | DONE (Madeleine Leloup until further notice; written request from PP to MK) |
| 13 June | Invite input and participation at Global Coordinators meeting | | DONE |
| 30 June | First internal meeting of UNAIDS Secretariat | | DONE (UNICEF could not attend) |
| 11 July - TBC | First meeting of Task Force with GF | | Background: draft internal UNAIDS consultation note; UNAIDS-GF MOU |
| July - Aug | Wide consultation with constituencies (<i>how and who TBD</i>), invite recommendations for speaker | | Background: UNAIDS-GF joint consultation note; UNAIDS-GF MOU |
| 1 Sep - TBC | Task Force to meet and consult on inputs from wide consultation | | |
| 12 Sep 08 | Draft concept note & agenda to be cleared by UNAIDS and GF senior management | | |
| September (Date TBC) | Draft concept note & agenda to be presented to PCB Bureau | | Background: Draft concept note; UNAID-GF MOU |
| September | Begin inviting key speakers | | |
| Early October | Finalize concept note and agenda | | |
| October – December | Travel & other logistical arrangements for Thematic Session | | |
| 15 December | Thematic Session, 23 rd PCB Meeting | | |