

QUESTION AND ANSWER

Logistics of the 47th virtual pre-PCB Missions Briefing, pre-meeting sessions, consultation and the 47th PCB meeting

All information regarding the logistics of the 47th PCB related meetings (schedule below) can be consulted through:

- Modalities and procedures for the 47th UNAIDS PCB meeting: [UNAIDS/PCB\(47\)/20.23](https://www.unaids.org/en/resources/press-material/47th-pcb-meeting)
- [Information for Participants](#)

47th PCB MEETING SCHEDULE:

Timeline for the 47th UNAIDS PCB related meetings		
Date	MEETING	Timing (Geneva time)
Thursday, 19 November 2020	Pre-PCB Missions Briefing on logistics	13h-14h30
Tuesday, 24 November	Pre-meeting on HIV Prevention 2020, the Task Team on Community-led AIDS Responses and COVID-19 and HIV	13h-16h
Thursday, 26 November	Pre-meeting on follow-up to the Thematic Segment, <i>Reducing the impact of HIV on children</i> , report of the NGO Delegation and Mental Health and HIV	13h-16h
Tuesday, 1 December	Pre-meeting on Evaluation (includes the Independent Evaluation of the UN System Response to AIDS 2016-2019 and its accompanying Management Response)	13h-16h
Thursday, 3 December	Pre-meeting on the UNAIDS Strategy beyond 2021 and statement of the staff association	13h-16h
Tuesday, 8 December	Pre-meeting on the Report of the PCB Working Group on the JIU recommendations and the update on the implementation of the JIU recommendations to the Joint Programme	13h-16h
Thursday, 10 December	Consultation on all proposed decision points	13h-16h
Tuesday, 15 December	47th PCB – DAY 1	13h-16h30
Wednesday, 16 December	47th PCB – DAY 2	13h-16h30
Thursday, 17 December	47th PCB – DAY 3	13h-16h30
Friday, 18 December	47th PCB – Thematic Segment on ‘Cervical cancer and HIV’	13h-16h30

Q1: How do I register for the 47th virtual PCB meeting (15-18 December 2020) and related pre-meetings (schedule above)?

- Online registration is required for the 47th PCB meeting through the registration link on the UNAIDS website by **Tuesday, 8 December 2020**: <http://pcbregistration.unaids.org>
- A separate registration will be required for the pre-PCB Missions Briefing, informal pre-meeting sessions and the consultation on draft decisions through the following link by **Tuesday, 17 November 2020**: <http://indico.un.org/e/pcb47-premeetings>
- PCB Member States and Observer Member States must submit a note verbale indicating which participants will serve as ‘speakers’ and which as ‘listeners’. All other participants, including Cosponsors, NGOs, and other intergovernmental organizations, must submit a note containing the same information.
- The note verbale for PCB Member States should also indicate a ‘main participant’ and ‘alternate’ who will take part in the drafting sessions as foreseen in the modalities and procedures for the 47th UNAIDS PCB meeting.
- Member States and Observer Member States who are not able to submit the officially signed note verbale on time for the registration should register their delegation by submitting a self-explanatory note with the names of the expected ‘speakers’ and ‘listeners’, as will be reflected in the official note verbale. The official note verbale must be shared as soon as possible with pcbgovernance@unaids.org thereafter.

Q2: How will the ‘speaker’ and ‘listener’ system for PCB participants be applied during the 47th PCB meeting?

- Access to the 47th PCB meeting (15-18 December 2020) is limited to 3 speakers and 3 listeners per delegation for each of the twenty two PCB Members States, per each of the six seats for the cosponsors and the five seats for the NGO delegation, and 2 speakers and 2 listeners for Observer Member State, NGO Observers, and Intergovernmental Organizations.
- Speaker and listener status for each participant should be reflected in the note verbale for Member States and in the note for other participants.
- This limitation will not be applied for the pre-PCB Missions Briefing (19/11), pre-meeting sessions (between 24/11 and 8/12) and consultation (10/12).
- It is recommended that delegates for the 47th PCB meeting also take part in the informal pre-PCB Briefing, pre-meeting sessions and the consultation on draft decisions.
- As mentioned in the paper on “Modalities and procedures for the 47th UNAIDS PCB meeting ([UNAIDS/PCB\(47\)/20.23](#)), exceptional requests related to registration limitations should be submitted for the approval of the PCB Chair and the UNAIDS

Executive Director by submitting an email providing a rationale to pcb-governance@unaids.org.

Q3: What platform will be used for the meetings?

- The platform used for all meeting sessions and the 47th PCB meeting, including the Thematic Segment (see table above), will be the Zoom platform.
- Each individual registered meeting participant will receive an email from 'UNAIDS Meeting no-reply@zoom.us' with a unique connection link. Links will be resent each meeting morning.
- Please **do not share the unique connection link** you will receive, as only one person with the unique link will be permitted into a meeting.
- For security reasons, participants are requested to join the meeting from 12:30 onwards. All participants will be checked against the registration list. Any participant who has shared their link will be removed from the meeting until it can be determined who has accessed the link. Hence, please connect earlier to the meeting link which will be activated from 12:30 onwards.
- The meeting will not be webcasted.

Q4: What are the pre-meetings?

- The pre-meetings are informal meetings ahead of the PCB that seek to clarify the issues under each of the agenda items and are led by the representative of the PCB Chair. Kindly see the schedule above.
- At the relevant pre-meeting, each specified agenda item will be briefly presented. Each presentation will be followed by questions and answers and then a discussion on the proposed decision points.
- A separate consultation on all proposed decision points will take place on Thursday, 10 December 2020. The Chair will seek to achieve consensus on the draft decision points to support the smooth running of the actual 47th virtual PCB meeting (15-18 December 2020).
- If necessary, the Chair previews two potential drafting sessions to be held on the Zoom platform. Drafting sessions are limited to PCB members (elected twenty-two member states, cosponsors, and the NGO delegation). The timing of these drafting sessions is designed to provide members across multiple time zones with an equal opportunity to participate:
 - a. Tuesday, 15 December 2020 from 16:30-18:30
 - b. Wednesday, 16 December 2020 from 11:00-13:00

Q5: How will consensus be reached on the draft decision points?

- PCB papers and their decisions will be discussed at their respective pre-meeting and the consultation on draft decisions (see table above). Members are invited to submit proposed amendments to the draft decision points in advance of the virtual meeting by Friday, 11 December 2020 to pcbgovernance@unaid.org to allow for circulation amongst and consideration by PCB members.
- The Chair will try to reach consensus during these pre-meetings and the consultation on draft decisions. However, the final decisions for adoption will be tabled at the 47th virtual PCB meeting (15-18 December 2020).
- The [modalities and procedures paper](#) contains 6 provisions (27-32) on decision-making that further clarify the above.

Q6: Based on the modalities paper, how are PCB members expected to deliver formal statements? And what is the difference between pre-recorded presentations and pre-submitted statements?

- Pre-submitted statements: Given the brevity of the meeting, participants are invited to submit written statements in advance of the meeting. These written statements will be posted on a secure platform that all participants will have access to. These statements will form part of the official record of the meeting. In the event that a participant deems it necessary, they can supplement these written statements with brief remarks in the plenary meeting. As a reminder, participants are limited to 2 minutes for an intervention or, if they are speaking on behalf of a constituency, 3 minutes for their intervention.
- Pre-recorded presentations: At each pre-meeting, the presentations given by focal points on the agenda items will be recorded. These presentations will be uploaded into the secure folder for all participants. Therefore, in the event that you miss a pre-meeting, you will have a chance to view the presentation as a whole. The presentations given at the pre-meetings will be more extensive than those delivered in plenary given the brevity of the meeting. In addition to the recording, the PowerPoint for each agenda item will also be uploaded for ease of reference.
- PCB members are encouraged to submit their written statements, no later than **Friday, 11 December 2020** to pcbgovernance@unaid.org.
- At the 47th PCB meeting (15-18 December 2020), regardless of whether they have submitted a written statement, the PCB Chair will invite all participants to provide an intervention during the PCB.
- The PCB Chair will invite participants to take the floor after they have raised their hands, according to the following order per the rules laid out in the Modus Operandi: PCB Member States, PCB NGOs, Cosponsors, then observers.
- To ensure maximum participation, statements will be limited to one speaker per delegation. In the event of a constituency statement, an individual member may

provide an additional augmenting statement, but priority will be given to those delegations who have not yet been able to speak.

- All those unable to provide their statement in plenary as a result of timing issues will be able to upload their statement in the secure folder and have it included in the official record.

Q7: What is the secure platform and how can I access it?

- All registered participants will receive access to the secure platform where pre-submitted statements and presentations will be uploaded.
- Participants will receive a link along with a unique username and password to access the folder from pcbgovernance@unaids.org.
- Participants are invited to upload their statement directly on the secure folder or send it to pcbgovernance@unaids.org for uploading.
- If you have issues logging into the secure platform because of your existing Microsoft account information autofilling, kindly copy the link and open it in an “incognito” window. This should also let you fill in the credentials you received from UNAIDS.

Q8: Under which agenda items will the floor be opened for statements by Member States?

- Per the intersessional paper, all agenda items will be opened for statements except for the following: Follow-up to the thematic segment from the 45th PCB meeting, Mental Health & HIV, and the Report of the Task Team on Community-led AIDS responses.
- For those agenda items with no debate, per the intersessional paper, participants will be invited to submit comments on these agenda items further to the 47th PCB meeting.

Q9: To prepare for the pre-meetings and to help inform statements, when and where will papers and draft decisions be posted?

- PCB papers, as well as the compiled list of proposed decisions, are accessible here: <http://www.unaids.org/en/whoweare/pcb/47>.
- All papers will be posted in English and French shortly.

Q10: Can non-PCB-members be part of drafting groups for the decisions?

- Given the difficulties of a virtual negotiation, the PCB Bureau previewed to only have PCB members included in the drafting groups. Constituencies are encouraged to consult with each other during the drafting groups as necessary.

- In addition to the drafting groups, there will be a consultation held on decision points on Thursday, 10 December 2020 from 13:00-16:00. This will be an opportunity for non-PCB members of each constituency to be involved.

Q11: What is the Thematic Segment?

- The Thematic Segment is a full day (or in this virtual context, a half day) discussion on a topic. It provides a platform for people living with HIV, civil society, and implementing partners to raise key challenges, share good practices and make actionable recommendations for the way forward.
- The Thematic Segment will take place on Friday, 18 December 2020 from 13:00 to 16:30, and will be on “Cervical Cancer and HIV - addressing linkages and common inequalities to save women's lives”.
- The agenda and background note for the Thematic Segment will be available soon at <http://www.unaids.org/en/whoweare/pcb/47>.

Q12: Who to contact for any further clarifications?

- Registration: PCBRegistration@unaids.org
- ZOOM / IT: PCBITSupport@unaids.org
- Distribution of publications/documents to the PCB: PCBGovernance@unaids.org
- Written statements: PCBGovernance@unaids.org
- Governance team: pcbgovernance@unaids.org

[END OF DOCUMENT]