

INFORMATION FOR IN-PERSON PARTICIPANTS



10–12 December 2024 | Kenya, Nairobi
UNAIDS Programme Coordinating Board
Issue date: 16/10/2024

INFORMATION FOR IN-PERSON PARTICIPANTS

55th UNAIDS PROGRAMME COORDINATING BOARD (PCB) MEETING

10-12 December 2024, Nairobi, Kenya

INTRODUCTION	
	<p>This information note for the 55th UNAIDS Programme Coordinating Board (PCB) meeting has been prepared to facilitate active participant engagement and ensure the efficient conduct of the meeting. It is intended to be read in conjunction with the “<i>Modalities and Procedures for the 2024 UNAIDS PCB Meetings</i>” (UNAIDS/PCB (54)/24.2).</p>
PCB MEETING	
Date and venue	<p>The 55th PCB meeting will be held in person at the Nairobi Serena Hotel (Processional Way, Nairobi, Kenya) from 10 to 12 December 2024. Limited online access via Zoom will be available for meeting members, participants, and observers who are unable to attend in person.</p> <p>The plenary sessions will be held in The Ballroom, while the drafting sessions will take place in the Amani Room. All in-person participants will receive a map of the hotel upon arrival and registration.</p>
PCB FIELD VISITS	
Date and venue	<p>On Monday, 9 December 2024, in-person registered PCB members, participants and observers will have the opportunity to go to various field visits.</p> <p>The PCB field visits provide participants with direct exposure to the realities of the HIV epidemic and response and direct engagement with stakeholders in the response. The visits are an opportunity to see and discuss the work undertaken by the Joint Programme together with national and international partners, providing significant added value to the discussions at the 55th PCB meeting.</p> <p>Participants must sign up for the field visit of their choice when registering for the PCB meeting in Indico. Each field visit site will have limited participation, and places will be distributed on a first-come, first-served basis. For delegations of more than 1 delegate, request to split between the different sites to allow a diverse composition on each site.</p> <p>The departure to the sites will be from the Serena Hotel, with specific times provided in advance for each site. Lunch will be provided.</p>

<p>5 Field visit sites</p>	<ol style="list-style-type: none"> 1. The Bar Hostess Empowerment & Support Program: The BHESP is a community-based organization in Kenya led by female sex workers. It focuses on empowering marginalized groups, particularly female sex workers and other key populations, by advocating for their health rights and reducing vulnerability to HIV and other sexually transmitted infections. (Max number of participants: 20) 2. Health Option for Young Men on HIV/STIs: HOYMAS is a critical player in the HIV response for men who have sex with men (MSM) in Kenya, providing essential health services, legal support, and advocacy in a highly stigmatized environment. (Max number of participants: 40) 3. Ruiru Government of Kenya Prisons Medically Assisted Therapy Clinic: The MAT Clinic is a vital component of Kenya’s approach to addressing the health needs of people who inject drugs, especially within the prison system. The clinic provides life-saving treatment, reduces HIV transmission among incarcerated PWID, and advocates for a more supportive policy environment for harm reduction. (Max number of participants: 50) 4. Mathari Medically Assisted Therapy Clinic: The Mathare clinic was the first MAT clinic in Kenya to support PWID. It offers free integrated services for PWID, including opioid substitution (methadone) therapy; HIV testing services; ART; condom distribution; vaccination, diagnosis and management of viral hepatitis; prevention and treatment of tuberculosis; and overdose prevention and treatment. (Max number of participants: 30) 5. MAONO Africa Centre for Transformation AYP Programme: Maono Africa offers a range of services aimed at promoting social change and development focusing on HIV prevention for adolescents and young people. Interventions include using sports and arts as tools for creating awareness of HIV prevention & providing psychosocial support, conducting workshops on HIV prevention and sexual reproductive health, facilitating information sharing through focus group discussions, and providing linkages and referrals to essential services for adolescents and young people. (Max number of participants: 50)
-----------------------------------	---

MEETING VENUE AND ACCOMODATION	
<p>Meeting venue location</p>	<p>The 55th PCB meeting will be hosted at the Serena Hotel in Nairobi, Kenya</p> <p>Address: Serena Hotel Nairobi, Processional Way, Nairobi, Kenya</p> <p>Web site: https://www.serenahotels.com/nairobi/</p>
<p>Accommodation reservation at the Serena Hotel</p>	<p>A block of rooms has been reserved at the Serena Hotel for in-person participants of the 55th PCB meeting.</p> <p>Participants will receive a separate communication containing a unique reservation link, offering an exclusive, negotiated rate of USD 170 per night. This rate includes</p>

	<p>accommodation, breakfast, lunch, and taxes, and is aligned with the current U.N. per diem for Nairobi (USD 267 as of 1 October 2024).</p> <p>We strongly recommend participants secure their accommodation as early as possible using this dedicated link. Staying at the Serena Hotel ensures proximity to the meeting venue, allowing for timely attendance at plenary and drafting sessions, and easy coordination for scheduled field visits.</p> <p>Reservations will be confirmed directly by the hotel on a first-come, first-served basis, so prompt booking is encouraged. Lunch will be provided for all meeting participants at the Serena Hotel; if you have special dietary requirements, please inform us through the Indico registration page.</p> <p>Please note that participants are responsible for arranging and confirming their own accommodation.</p>
<p>Accommodation possibilities</p>	<p>Participants may choose alternative accommodation; however, we highly recommend selecting a hotel from the UNDSS-approved list provided in Annex 2.</p> <p>For convenience, we particularly advise staying at one of the UNDSS-approved hotels near the Serena Hotel:</p> <ul style="list-style-type: none"> • Sarova Panafric Nairobi • Fairview Hotel Kenya
<p>Shuttle service</p>	<p>A shuttle service will be made available between the following designated hotels:</p> <ul style="list-style-type: none"> • Serena Hotel • Sarova Panafric Nairobi • Fairview Hotel Kenya <p>Those staying at other hotels are encouraged to book shuttle services directly through their hotel. Please use recommended taxi companies (see Annex 1) and avoid using unmarked taxis.</p>
<p>Arrival at Serena Hotel</p>	<p>A registration desk, situated at the hotel lobby, will be available for you to collect your meeting badge and additional information. This badge will provide access throughout the meeting's duration.</p> <p>We advise arriving early to ensure you have ample time to obtain your badge before the meeting starts.</p>
<p>Catering services</p>	<p>Two coffee breaks and one lunch will be provided daily for all delegates at the Serena Hotel during the three meeting days (10-12 December 2024). An extended coffee break will be arranged for drafting group members ahead of their sessions.</p> <p>A PCB reception dinner will be held on Tuesday, 10 December 2024 from 18:00 to 21:00 (EAT) at the Serena Hotel. All delegates who indicated in-person participation</p>

	<p>will receive further details closer to the meeting dates.</p> <p>Dietary restrictions communicated to the UNAIDS Secretariat will be shared with the Serena Hotel, ensuring a variety of catering options will be available.</p>
--	---

VISA/ETA APPLICATION PROCEDURES

Visa	<p>There are no visa requirements for any traveler visiting Kenya.</p>
Electronic Travel Authorization (eTA)	<p>Please refer to the Kenyan ETA official website for further information: https://www.etakenya.go.ke/en</p> <p>The eTA is mandatory for all foreign visitors. Passport holders from the following EAC countries are exempted from applying to an eTA: Burundi, Democratic Republic of Congo, Rwanda, South Sudan, Tanzania and Uganda</p> <p>Members of the Diplomatic Missions and International Organizations accredited to Kenya, Laissez Passer document holders are exempt from payment for the eTA.</p> <p>It is recommended to apply for your eTA 2 weeks prior to travel. Processing time is three (3) working days but in some cases it may take longer.</p>
Essential requirements for eTA application	<ul style="list-style-type: none"> • Valid passport for at least six (6) months after your planned date of arrival into Kenya, with at least one blank page. • Selfie or passport-type photo. • Contact information, email address and phone number. • Details of your arrival and departure itinerary. • Accommodation booking confirmation(s). • Credit card, debit card or other means of payment.

TRAVEL

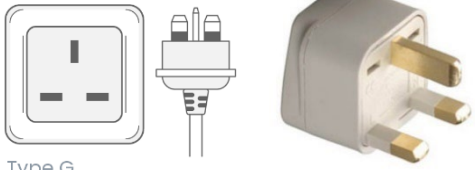
Travel arrangements	<p>In accordance with the PCB Modus Operandi, UNAIDS will cover the travel costs and per diem for PCB Members (but not Observers) in connection with the attendance at this meeting for:</p> <ul style="list-style-type: none"> - (1) one representative from each developing country. - (1) one from each country with an economy in transition; <i>and</i> - (1) one representative from each of the nongovernmental organizations represented on the Board. <p>Kindly note that to ensure cost-effectiveness and expedite visa processing, the Secretariat will not be able to fund the travel of delegates unless their names and contact details are received by the deadline of Monday, 4 November 2024.</p>
----------------------------	--

<p>Note</p>	<p>When commencing travel arrangements, travelers should keep in mind that the PCB will be preceded by a PCB field visit, which will take place on Monday, 9 December 2024.</p>
<p>Travel to Kenya</p>	<p>The international airport in Nairobi is Jomo Kenyatta International Airport (JKIA). All international and domestic flights to and from Nairobi will arrive and depart from this airport.</p> <p>Participants who wish to travel domestically within Kenya can take flights from JKIA or from Wilson Airport, which operates domestic routes. Jomo Kenyatta International Airport provides services for both international and domestic flights, with numerous daily connections to major destinations within the country.</p>
<p>Airport pick-up and drop-off</p>	<p>The PCB Chair delegation is pleased to inform you that in-person participants at the 55th PCB meeting will be provided with complimentary airport transfers to and from Jomo Kenyatta International Airport (JKIA) upon request.</p> <p>For those who have indicated the need for airport transfer during their registration in Indico by the deadline of Monday 18 November 2024, please note that these transfers are only applicable for travel occurring on Sunday, 8 December 2024; Thursday, 12 December 2024, and Friday, 13 December 2024.</p> <p>Any airport transfers needed outside of these dates must be arranged directly with the Serena Hotel or your chosen accommodation.</p>

<p>SECURITY AND HEALTH MEASURES</p>	
<p>Security information & advisory</p>	<ul style="list-style-type: none"> • Collaboration between the UNAIDS Security Advisor, the United Nations Department of Safety and Security (UNDSS), and Kenyan authorities ensures the highest level of safety for participants. • A cross-departmental Steering Committee for the 55th PCB logistics has been established under the leadership of the PCB Chair from Kenya. Within this framework, a dedicated subcommittee on Security is being formed to coordinate all safety measures for the meeting. • A comprehensive security note, complementing the logistics note, will be shared with participants. • Additionally, a virtual security briefing will be organized closer to the meeting date for those attending in person. • The security note will be treated as a living document, with updates provided as the meeting approaches.

<p>Health measures</p>	<ul style="list-style-type: none"> • While no COVID-19 or Mpox testing is currently required, we will inform participants in case of any changes to travel health guidelines leading up to the meeting. • It is advised to bring personal protective equipment such as masks, hand sanitizers, and other hygiene products as per individual preference. • The WHO advises travelers to Kenya to ensure they have valid yellow fever immunization. • It is strongly recommended to consult your national health authorities or local travel clinics for health advice and vaccination requirements. Please visit the WHO Travel Advice page for the latest vaccination requirements and recommendations for international travelers: Travel Advice (who.int). • The venue will implement enhanced cleaning protocols and ensure hand sanitization stations are available throughout the premises. • In case of illness or medical need, participants can access onsite medical personnel for basic first aid, and a list of nearby hospitals and clinics will be provided for more serious cases.
-------------------------------	--

LOCAL INFORMATION

<p>Communication equipment, mobile phone networks, internet</p>	<p>There are several mobile phone providers (Safaricom, Airtel, Telekom and Orange) and sim cards are readily available with identification provided for registration. 4G coverage is Nairobi wide.</p> <p>HOLAFLY is an eSIM provider operating in Kenya, offering a 7-day unlimited data plan for approximately \$33 USD. For more information, please visit their website: Kenya eSIM for travelers -Unlimited Data Plans - Holafly.</p> <p>M-Pesa (M for mobile, pesa meaning money in Kiswahili) allows users to deposit, withdraw, transfer money, and pay for goods and services using a mobile device. Transactions are charged a small fee. It's convenient for extended stays—you can pay for taxis, groceries, restaurant bills, utility bills, phone credit, and more. To sign up, bring your ID and a deposit to any Safaricom or Airtel store.</p>
<p>Electricity supply</p>	<p>Kenya has a standard voltage of 240 V at a frequency of 50Hz, and a type G socket. Plug-sockets are shaped as seen in the picture below. Most plugs with two prongs can also be used.</p> <div style="text-align: center;">  <p>Type G</p> </div>

Weather and clothing	December in Kenya is a moderately warm month. The daily temperature in Kenya in December usually ranges between a high of 25°C (77°F) to a low of 14°C (57°F). For up-to-date weather forecasts please visit: Kenyan Meteorological Department .
Currency	The currency unit in Kenya is KES (Kenyan Shilling).
Time zone	Kenya operates on East Africa Time (EAT), which is UTC+3. Time indications in the meeting program will follow EAT (UTC+3).

CONTACTS

	<ul style="list-style-type: none">• Registration: PCBRegistration@unaid.org• ZOOM / IT: PCBITSupport@unaid.org• Written statements, other questions including overall logistics: PCBGovernance@unaid.org
--	---

ANNEX 1 - USEFUL NUMBERS

NAIROBI EMERGENCY NUMBERS	
Police	999 / 112 / 911
Ambulance	999 / 112 / 911
Fire	118
UNAIDS Security Advisor	+254 700 58 29 85
UNDSS Principal Security Advisor	+254 759 89 14 71

RECOMMENDED TAXI COMPANIES	
Pewin Cabs	+254 727 776761
Jatco Taxis	+254 725 280000
Jim Cab Services	+254 735 555559
Apollo Tours Limited	+254 723 794249
Amicabre Travels Ltd	+254 710 760055
Little Cab	+254 709 302302 (available online)

UNDSS-APPROVED HOSPITALS	
St. John's Ambulance	+254 20 2210000 / +254 20 2241000 / +254 20 243999 / +254 721 225285
Red Cross-E Plus Ambulance	+254 700 395395 / +254 738 395395
Amref Flying Doctors	+254 722 314239 / +254 733 639088
AAR Ambulance	+254 725 225225 / +254 734 225225
Nairobi Hospital	+254 20 2846000 / +254 703 082000
Mater Hospital	+254 732 163000 / +254 719 073000
Gertrude's Children's Hospital	+254 20 7206000
MP Shah Hospital	+254 722 204427 / +254 722 783350
Aga Khan Hospital	+254 20 3662000 / +254 711 092000
Nairobi Women's Hospital (Adams)	+254 707 675648
Nairobi Women's Hospital (Hurlingham)	+254 728 249825 / +254 733 618353
Karen Hospital	+254 206613000 / +254 736200001 / 2 / 3 / +254 726222001 / 2 / 3
Metropolitan Hospital	+254 202002145 / +254 722207665

ANNEX 2 – UNDSS RECOMMENDED ACCOMMODATION LIST-NAIROBI, KENYA
UNDSS Recommended Accommodation List-Nairobi, Kenya (SRM 6)

No.	Accommodation	Address
1	Crowne Plaza	Kenya Rd, Upper Hill
2	Fairview Hotel	Bishops Rd, CBD
3	Fourpoint By Sheraton	Argwings Kodhek Rd
4	Hillpark Hotel	Lower Hill Rd, Nairobi
5	Hilton CBD	Mama Ngina St, CBD
6	Hilton Doubletree Hurlingham	Ngong Lane, Hurlingham
7	Inter-Continental Hotel	City-Hall Way, CBD
8	Laico Regency Hotel	Uhuru Hwy, CBD
9	Nairobi Safari Club	Koinange Street
10	Radisson Blu	Elgon Rd, Upper Hill
11	Sarova Panafric Hotel	Valley Rd
12	Sarova The New Stanley Hotel	Kimathi St, CBD
13	Serena Hotel	Processional Rd, CBD
14	Silver Springs	Valley Rd, Upper Hill
15	Swiss Lenana Mount Hotel	Ralph Bunche Rd Kilimani
16	Mecurie Hotel (Crown Plaza)	Upper Hill
17	Enaki Trademark Hotel	Enaki Village by Red Hill Roundabout
18	Kwetu Nairobi Hotel	Peponi Road
19	Pan Pacific Serviced Suites Nairobi	Chiromo Road

Karen

1	Hemingways Hotel	Mbagathi Ridge, Karen
2	House Of Waine	Bogani Rd, Karen
3	Karen Country Lodge	Second Ngong Ave, Karen
4	SOS Training Centre	Acacia Drive
5	Acacia Tree Lodge	Marula Lane

Ruaraka/Gigiri/Muthaiga/Kiambu Road

1	Adies Garden Suites	1302, Lobelia Drive
2	The Bedelle	No. 551 Runda Crescent, Runda
3	Casa Bella Suites	Mumwe Drive, Runda
4	Dolfran Guest House	72 United Nations Crescent, Gigiri
5	Dream Place	75 United Nations Crescent, Gigiri
6	Hob House	Kinanda Rd Kitisuru
7	Kijiji Home Stay	120 Village Rd, Gigiri
8	Tara Suites	United Nations Crescent, Gigiri
9	Villa Leone Hotels	Daisy Drive Runda
10	Orchid Homes	United Nations Crescent, Gigiri
11	Alpha Queens Home	United Nations Crescent, Gigiri
12	China Gardens	UN Avenue, Gigiri
13	Comfort Gardens	34 United Nations Crescent, Gigiri
14	La Mada Hotel	Thika Rd
15	Magna Hotel Suites	United Nations Crescent, Gigiri
16	Safari Park Hotel	Thika Rd
17	Smothers Boutique Hotel	UN Crescent, No. 122
18	Trademark hotel	United Nations Crescent, Gigiri
19	Enaki Trademark Hotel	Enaki Town
20	Tribe Hotel	Market Rd, Village Market Gigiri
21	Windsor Golf Hotel and Country Club	Kigwa Lane, Ridge Ways, Off Kiambu Rd
22	Elysian Hotel	Thindigua off Runda
23	Gigiri Lion Villa	Gigiri near American Embassy
24	Gigiri Lion Villa	UN Crescent Near IOM office
25	Comfort Gardens	34 United Nations Crescent, Gigiri

JKIA Airport/ Mombasa Rd

1	Boma Hotel	Red Cross Rd, off Mombasa Rd
2	Boma Inn (was Red Court Hotel)	Red Cross Rd, off Mombasa Rd
3	Crown Plaza Airport (Lazizi Premiere)	First Freight Lane, Jomo Kenyatta International Airport
4	Eka Hotel	Mombasa Rd
5	Four Points by Sheraton	Tower Avenue, Jomo Kenyatta International Airport
6	Hilton Garden Inn	Mombasa Rd
7	Ole Sereni	Mombasa Rd
8	Panari Hotel Mombasa Rd	Panari Sky Centre, Mombasa Rd
9	Tamarind Tree Hotel	Langata Road Near Wilson Airport
10	Weston Hotel	Langata Road
11	Hilton Garden Inn	Mombasa Road

Westlands/Lavington /Kilimani /Langata

1	Azure/Royal Orchid	Lantana Rd
2	Bidwood Suites	Lower Kabete Rd
3	The Concord Hotel	Wangalapa Rd
4	Ibis Style (formerly Tunes)	Rhapta Rd
5	Kingpost Apartment Homes	Rhapta Rd
6	Movenpick Hotel	Mkungu Close
7	Park Inn by Radisson	Waiyaki Way
8	Pride Inn Hotel	Rhapta Rd
9	Sankara Hotel	Woodvale Grove
10	Southern Sun Mayfair	Parklands Rd
11	Villa Rosa Kempinski	Chiromo Rd
12	The Zehneria Portico	10 Karuna Rd, Lower Kabete
13	Social House Hotel	No 154 James Gichuru Road
14	Safi serviced Apartments	Westlands
15	King Post Apartments	Rhapta Road Westlands
16	Pori-City	Langata Rd near Langata Police Station

UNDSS Approved Blue Zone for Nairobi, Kenya

