

Reference: GOV/PCB54

The Joint United Nations Programme on HIV/AIDS (UNAIDS) presents its compliments to the Permanent Missions in Geneva, to Organizations of the United Nations system, and to Nongovernmental Organizations dealing with matters pertaining to HIV/AIDS not represented on the UNAIDS Programme Coordinating Board (PCB).

Further to the decisions adopted during the 49th Programme Coordinating Board meeting (PCB) ([49th PCB decisions](#)), and in alignment with the agreed-upon intersessional decision-making on the modalities and procedures for UNAIDS PCB meetings in 2024 ([UNAIDS/PCB \(54\)/24.2](#)), as well as the consensus by the PCB Bureau ([PCB Bureau Summary](#)), we are honoured to extend the invitation to the 54th meeting of the PCB which is scheduled to take place **from 25 to 27 June 2024**.

The 54th PCB meeting will convene in a fully in-person format at the World Health Organization (WHO) Auditorium, located at Avenue Appia 20, 1211 Geneva, Switzerland. However, limited online access (Zoom) for meeting members, participants and observers who are unable to join the meeting in person will be made available, as outlined in the modalities and procedures for UNAIDS PCB meetings in 2024 ([UNAIDS/PCB \(54\)/24.2, §19](#)).

A copy of the [annotated agenda](#), the [timewise agenda](#) and a [note on logistical arrangements](#) for the 54th meeting of the Board are attached hereto. The meeting will take place over (3) three days with plenary sessions held each day from 9:00 up to 18:00 (CEST).

UNAIDS wishes to draw the attention of the Missions and Organizations to the [Modus Operandi](#) of the UNAIDS PCB, which includes a provision that observer status may be granted by the Executive Director of UNAIDS, in consultation with the PCB Chairperson and upon receipt of a written application expressing a manifest interest, to any Member State or any of the UNAIDS Cosponsoring Organizations, and any intergovernmental or nongovernmental organization.

Participation in the 54th meeting of the PCB and its related meetings, as well as requests for observer status, should be submitted through <http://pcbregistration.unaids.org> no later than the deadline of **Monday, 10 June 2024**.

In accordance with the modalities and procedures for UNAIDS PCB meetings in 2024 ([UNAIDS/PCB \(54\)/24.2, §21-22](#)), in-person participation at the PCB meeting is not limited, while online participation will be limited to (6) six participants per delegation. Delegations should submit a note verbale for Member States and a simple note for other participants, with their online registration for the 54th meeting of the PCB through the following link: <http://pcbregistration.unaids.org>.

While completing the online registration, delegations should submit a note verbale or note to indicate:

- Name(s) and title(s) of in-person participant(s);
- Name(s) and title(s) of a maximum of (6) six online participant(s)

In alignment with [decision point 3.2 of the 40th PCB](#) (2017), and in furtherance of the goal to advance Sustainable Development Goal (SDG) 5 (Achieve gender equality and empower all women and girls), Member States are encouraged to prioritize gender balance within their delegations.

In line with the modalities and procedures for UNAIDS PCB meetings in 2024 ([UNAIDS/PCB \(54\)/24.2, §7-13](#)), informal pre-meeting sessions to address specific agenda items will be organized virtually prior to the meeting of the Board by the PCB Chair ([meeting](#)

[schedule](#)). Additional information regarding the dates of the pre-meeting sessions will be communicated in April 2024. It is recommended that delegates for the 54th meeting of the PCB meeting also take part in the informal pre-meeting sessions.

Furthermore, we would like to reiterate our commitment to fostering an inclusive, respectful, and safe environment for all participants. As such, we kindly draw your attention to the [Code of Conduct applicable to UNAIDS events and gatherings](#).

UNAIDS avails itself of this opportunity to renew to the Permanent Missions in Geneva, to Organizations of the United Nations system and to the Nongovernmental Organizations, the assurance of its highest consideration.

Geneva, 19 March 2024

ENCL: (3)