



UNAIDS PCB BUREAU MEETING

DATE: Wednesday, 21 August 2024

TIME: 14:00-16:00 (CET)

VENUE: Hybrid (in-person at the UNAIDS building and virtually on Teams)

PARTICIPANTS

Kenya: Representing the PCB Chair: James Ndirangu Waweru, Ambassador, Deputy Permanent Representative, Permanent Mission of Kenya to the United Nations Office in Geneva; Ms Ruth Laibon Masha, Chief Executive Officer, NSDCC, Ministry of Health; Dr Douglas Bosire, Country support, NSDCC, Ministry of Health.

Brazil: Representing the PCB Vice-Chair: Mr Ricardo Nocera Pires, Third Secretary, Ministry of Foreign Affairs; Ms Sarah Fernandes Bayma, International Advisor, Brazil.

Netherlands: Representing the PCB Rapporteur: Ms Carolien van Embden Andres, Senior Policy Officer, Ministry of Foreign Affairs.

Representing the PCB NGO Delegation: Mr Gastón Devisich, Community Engagement Representative, Fundación Huésped, Buenos Aires, Argentina; Mr Shamin Mohamed Jr, Founder & President, LetsStopAIDS, Toronto, Canada.

UNESCO: Representing the Committee of Cosponsoring Organizations: Mr David Sunderland, Senior Project Officer, Health and Education, UNESCO.

UNAIDS Secretariat: Mr Efraim Gomez, Director External Relations; Mr Morten Ussing, Director Governance; Ms Samia Lounnas, Senior Governance Advisor; Ms Adriana Hewson, Governance Officer; Ms Maya Salama, Governance Officer; Ms Awino Pauller Musyoka, Governance Intern; Ms Maisie Smith, Governance Intern.

MEETING AGENDA

- 1. Preparation for the upcoming PCB meeting (10–12 December 2024, Nairobi, Kenya):** *The Bureau will receive an update and provide guidance on the preparations for the upcoming PCB meeting, including reviewing proposed agenda items.*
- 2. Selection of themes for the PCB thematic segments in 2025:** *The Secretariat will provide an update on the process for the selection of themes for the thematic segments of the 56th and 57th PCB meetings in 2025.*
- 3. Any other business**

Summary of the Meeting

1. Preparations for the upcoming PCB meeting (10–12 December 2024)

Standing Items: The following standing items are common practice for the December PCB meeting. The Secretariat provided the information below, and the PCB Bureau commented in blue on the agenda items for inclusion in the draft agenda of the 55th PCB meeting.

- **Report of the 54th PCB meeting: (confirmed for the 55th PCB meeting):** The draft report of the previous meeting is being finalized and will be circulated to the 2024 PCB Bureau for clearance before posting. The PCB's modus operandi requires that the report is posted shortly after the agenda is posted: "A report of the PCB meeting shall incorporate the recommendations, decisions and conclusions referred to in paragraph 30 above and be distributed to members and other participants within sixty days of the close of the meeting."
- **Report of the Executive Director: (confirmed for the 55th PCB meeting):** The report of the Executive Director is a standing item at all PCB meetings. The Executive Director traditionally releases an outline of the report in advance of the meeting. The full report is published following the speech at the PCB. The report highlights the most important achievements in the global AIDS response since the PCB last met and addresses ongoing challenges.
- **Report by the NGO Representative: (confirmed for the 55th PCB meeting):** The NGO report is written by the NGO delegation, typically following extensive consultations with civil society globally, on a topic of their choice. At the Bureau meeting on 31 January 2024, Bureau members agreed to postpone this report to the 55th PCB meeting in December 2024. The NGO delegation confirmed that the topic for their report will be "Breaking the chains: Community leadership, sustainability, human rights and the HIV response" (annex 1).
- **Leadership in the AIDS Response: (confirmed for the 55th PCB meeting)** The Executive Director invites a high-level speaker to present a specific topic. The Secretariat will provide additional information to the Bureau on the speaker closer to the PCB meeting.
- **Follow-up to the thematic segment on *Sustaining the gains of the global HIV response to 2030 and beyond* (confirmed for the 55th PCB meeting):** Every PCB includes a thematic segment on a timely topic selected by the PCB. The thematic segment takes place on the last day of the PCB, following the decision-making segment, and its format can vary, but usually involves keynote interventions and panels of speakers. There is no decision-making on the thematic segment to give representatives the time and space to really engage in the discussions. At the subsequent PCB meeting, a summary report of the thematic segment's presentations and discussions is presented for decision-making. The summary report of the thematic segment from the 54th PCB meeting on "Sustaining

the gains of the global HIV response to 2030 and beyond” is being finalized and will be sent shortly to the Bureau for discussion and clearance.

- **Evaluation report and management response (confirmed for the 55th PCB meeting):** The evaluation report (and accompanying management response) is a standing item at the December PCB meeting. The new Director of Independent Evaluation, Adan Ruiz Villalba, will provide an update on the implementation of the UNAIDS 2024–2025 Evaluation Plan at the next Bureau meeting in October. The PCB document will include the UNAIDS Expert Advisory Committee composition, which is presented to the PCB for approval. A call for nominations for two Committee members was sent out on 10 July, with a deadline of 15 September 2024.
- **Next PCB meetings (confirmed for the 55th PCB meeting):** This is a standing item on the December PCB agenda. It includes a short paper indicating the dates for the 58th and 59th PCB meetings and the thematic segment themes for 2025. A call for thematic proposals was sent to all PCB members in July (followed by a reminder in August) with a deadline to submit the proposals by 16 September.
- **Election of officers (confirmed for the 55th PCB meeting):** This item is a standing item on the December PCB agenda. It includes the composition of the PCB for the next year as approved by ECOSOC and as submitted by the NGO Delegation. As indicated by its name, it also includes the election of officers in the Bureau.
- **Thematic Segment: Addressing inequalities in children and adolescents to End AIDS by 2030 (confirmed for the 55th PCB meeting):** As is practice, the Secretariat is currently organizing the process and timeline for establishing a PCB working group to prepare the thematic segment. A call for an expression of interest to join the working group was sent to PCB members on 5 August, with an extended deadline to submit the proposals by 26 August.

Possible issues to be considered at the 55th PCB meeting

HIV in prisons and other closed settings

- The Secretariat provided the following information:
 - o Recalling decision point (5.3d) from the 49th PCB meeting, “Requests the Joint Programme to report to the Programme Coordinating Board on progress towards 2025 targets as related to people in prisons and other closed settings”.
 - o At its meeting in January 2024, the Bureau agreed that this item would be presented at a later PCB meeting and possibly at the 55th PCB meeting in December.
 - o The CCO Chair informed the Bureau that UNODC would support this agenda item for December. The focus of the report would be the epidemiological trends on HIV in prisons. The report would include progress made reaching the 2025 targets and other challenges addressing HIV in prisons and other closed settings.

The PCB Bureau agreed that this agenda item would be considered at the 55th PCB meeting in December.

Update on the Global Partnership to eliminate all forms of HIV-related stigma and discrimination:

- The Secretariat provided the following information:
 - o Recalling decision point 7.4d from the 51st PCB meeting, requesting the Joint Programme to “report to the Programme Coordinating Board on further progress at a future meeting of the Programme Coordinating Board”.
 - o At its first meeting in January 2024, the Bureau agreed to postpone this agenda item to a later meeting of the PCB, possibly to the 55th PCB meeting in December 2024.
 - o The technical team that leads within the Secretariat is undertaking an analysis on various aspects of the working of the Global Partnership including, coordination, partnerships and political commitment as well as impact at national level including good models/lessons learnt across all settings, impact on decriminalization agenda, influence on community leadership, integration of more right based interventions in GF and PEPFAR funding. The team is planning to hold a strategic meeting with partners to discuss this way forward by early 2025 using the outcome of this analysis, which will allow them to have a better submission to the PCB in June that is more comprehensive and in line with the next Global AIDS Strategy.
 - o The Secretariat perspective is that it is therefore better to defer this item until 2025.
 - o At the next meeting of the Bureau, the technical lead for this agenda item will be invited to present an update on the Global Partnership, further to consultations with the lead Cosponsors (UNDP and UN Women) on this topic.

Further to the clarification provided by the Secretariat, the PCB Bureau agreed that this item would not be included in the draft agenda but that further discussions would be held on whether to include this agenda item at the next meeting of the Bureau with the possibility of issuing a revised agenda further to the discussion on this topic. Bureau members highlighted the importance of the topic of addressing stigma and discrimination in the HIV response.

Findings of the mid-term review of the Global AIDS Strategy (2021–2026)

- The Secretariat provided the following information:
 - o Recalling the following two related decision points:
 - **PCB 50 (7.5)** *Requests the Executive Director to establish a working group, for the development of the next UBRAF, to be operational by January 2025;*
 - **PCB 53 (6.5)** *Requests the Executive Director and the Committee of the Cosponsoring Organizations to continue to ensure that the Joint Programme remains sustainable, resilient and fit-for-purpose, by revisiting the operating model, supported by external expert facilitation and through appropriate*

consultations, including with the PCB members and participants, reporting back at the June 2025 PCB meeting with recommendations which take into account the context of financial realities and risks to the Joint Programme and relevant recommendations of the Joint Inspection Unit, recognizing the importance of the findings of the mid-term review of the Global AIDS Strategy and development of a long-term strategy to 2030 and beyond, in aligning the Joint Programme;

- Given the links between the process for the development of the next Global AIDS Strategy, the review of the Joint Programme operating model, and the development of the next UBRAF, the Secretariat advises to have one agenda item at the 55th PCB meeting to respond to both the related decision points.
- Decision point 7.5 on the establishment of the UBRAF working group was taken as part of the lessons learnt from the development of the last UBRAF. However, it was advised waiting to establish this working group until after the June 2025 PCB meeting where the annotated outline of the next Global AIDS Strategy will be discussed along with the outcome of the review of the Joint Programme's operating model. This way the working group will work on the new UBRAF in parallel with the development of the new strategy following the Board's discussions on the above two key issues that would be the main reference for the development of the next UBRAF.
- Data for the mid-term review of the current Global AIDS Strategy (2021-2026) has been imbedded in the [2024 Global AIDS Update](#), which was released in July. The 55th PCB meeting would be the kickoff point for the consultative point to develop the next Global AIDS Strategy, which would be adopted in December 2025 (annex 2).
- The background paper under this agenda item will give a detailed description of the process and timeline going forward, including an update on the ongoing 2030 target-setting process. The draft decisions would defer the establishment of the working group on the next UBRAF until after the discussion on the operating model of the Joint Programme.
- A missions briefing will be held in the coming months to present the preliminary findings of the [Global Targets Task Team](#) engaged in developing a set of recommended targets.
- The Secretariat noted that it would continue to provide updates to the Bureau on developments on the high-level panel tasked with the review of the Joint Programme's operating model.
- Responding to a question from the Bureau, the Secretariat clarified that delaying the decision on the establishment of the UBRAF working group decision to June 2025 will not affect the Board's engagement in developing the next UBRAF. For the previous two strategies, the UBRAF is usually approved by the PCB following the adoption of the strategy.

- The Secretariat recalled that the current UBRAF 2022-2026 includes a one-year transitional budget and workplan for 2026, which would also need to be presented for the PCB's approval in June 2025.

The PCB Bureau agreed that this agenda item would be considered at the 55th PCB meeting in December.

Additional decision points for follow-up

Timeline for the selection process of new members of the IEOAC

- The Secretariat provided the following information:
 - Recalling decision point 11.3 from the 53rd PCB, “As per the terms of reference, requests the Executive Director, in consultation with the PCB Bureau, to initiate the process for selecting the new membership of the Independent External Oversight Advisory Committee for 2025–2026 and 2026–2027”,
 - Further to its meeting in January 2024, the Bureau agreed to use the existing roster for the 2025-2026 term and to launch a fresh call, in accordance with the terms of reference of the IEOAC, for the 2026-2027 term.
 - At the 54th PCB meeting in June, the Board approved the new membership for 2025–2026.
 - Based on the proposed timeline for launching a new process to select new candidates for 2026–2027, the proposed candidates will be put forward by the Bureau for the Board's approval at the June 2025 PCB meeting (annex 2). Therefore, this would be an agenda item at the PCB in June 2025 and not at the upcoming December meeting.

Proposed timeline for approval of new members in June 2025

- **Search Firm Selection**
 - August 2024: The PCB Bureau is briefed on the process for selecting the new membership of the Independent External Oversight Advisory Committee (IEOAC) for 2026–2027 following decision point 11.3 from the 53rd PCB meeting.
 - September 2024: The Secretariat will submit a request for proposals through the United Nations Global Marketplace (UNGM) to all search firms within the UN system, with a special focus on those with valid Long-term Agreements (LTAs) within the UN system.
 - October 2024: All received proposals will be reviewed and scored by the PCB Bureau based on relevant experience, search strategy, screening, due diligence, and interview support. The Bureau will develop a stratified list of the highest-scoring proposals. Following agreement on the stratified list, the PCB Bureau will review

and discuss the financial proposals. The search firm will be chosen, and the contracting process will be finalized.

- **Search Firm Work**
 - November 2024: The search firm will meet with the EXD, PCB Bureau, Secretariat staff, and IEOAC member(s) to prepare their work. The search firm will begin the search process.
 - February 2025: The search firm will finalize the search process and provide a summary report with a shortlist.
- **Selection Panel Establishment**
 - January 2025: A call to nominate members to the Selection Panel will be sent to PCB members.
 - February 2025: The Selection Panel will be established by the UNAIDS Executive Director in consultation with the PCB Bureau.
- **Selection Panel Work**
 - February – April 2025:
 - First meeting of the Selection Panel.
 - Second meeting of the Selection Panel.
 - May 2025:
 - Recommendations of the Selection Panel will be sent by the Chair of the Selection Panel to the PCB Bureau.
 - The Executive Director and PCB Bureau will clear the recommendations of the Selection Panel.
- **PCB Approval**
 - 24-26 June 2025: The PCB Bureau will propose the final list of selected candidates to the Board for approval at the 56th PCB meeting.

The Bureau took note of the proposed timeline and looked forward to receiving an update on the selection process for members of the IEOAC for 2026–2027 at the next Bureau meeting.

Conclusion

On the basis of these confirmations, the Chair requested the Secretariat to draft an annotated and timewise agenda for the 55th PCB meeting to submit to the PCB Bureau for final approval by email. Once approved, the agenda would be posted online.

2. Selection of themes for the PCB thematic segments in 2025

The Secretariat provided the update as follows:

- The Secretariat issued a call for thematic segment proposals on 10 July 2024 for the thematic segments in 2024 with the deadline of 16 September 2024. It was sent to all PCB members and participants for 2024, including the member states, NGO delegation and Cosponsors.

- The PCB Bureau would need to select two proposals for the thematic segments to take place in 2025. Proposals are to be considered on the basis of four criteria: relevance, responsiveness, focus, and scope for action.
- In addition, Bureau members would need to recommend at which PCB meeting the thematic segment should take place. The Bureau's recommendations will be included in the Next PCB Meetings paper for consideration and decision by the PCB in December.

Bureau members noted that previous thematic segments have provided deep insights into issues of priority concern in the AIDS response for member states, civil society and the Joint Programme. They highlighted that these segments have been crucial in guiding the discussions of member states and the implementation of innovative approaches, based on the best practices discussed by the PCB during the thematic day, to overcome the challenges on these issues at the country level. Bureau members also agreed that these segments are one of the key spaces for civil society to share their perspectives and experiences related to the HIV response. UNESCO informed the Bureau that the Cosponsors are considering proposals on how to capitalize the most on the thematic segments at this important moment in the HIV response where the next Global AIDS strategy is being developed.

The Chair reiterated the importance of Bureau members following up with their constituencies to ensure they receive strong thematic segment proposals for 2025.

3. Any other business (AOB)

One member requested clarification on the process for decision-making at the PCB meetings and the role of the Bureau in getting to consensus.

The Secretariat clarified that within the roles laid out in the modus operandi, the PCB Chair is responsible for ensuring that decision-making and other procedures of the Board follow the agreed rules and principles, including the principle of decision-making by consensus. The draft decisions presented to the PCB for consideration are ultimately the responsibility of the Chair. The informal consultation on the draft decision points is approved by the PCB in the modalities document and is useful for the Chair to hear from different constituencies following the presentation of the different agenda items at the PCB pre-meetings held prior to the consultation on the draft decision points. Following the consultation, the Chair assesses all input to determine where consensus might be reached based on the relevance of the different proposals and provides a Chair's proposal of draft decision which would be put forward to the PCB for final decision-making.

Bureau members highlighted the importance of the Bureau discussions and the PCB pre-meetings in allowing the Chair to reflect and engage with constituencies to find common ground and achieve consensus during the PCB. Bureau members thanked Kenya, as PCB Chair, for reaching consensus decision-making and full engagement with all constituencies at the 54th PCB meeting.

The Chair thanked the Bureau members for their participation and views and closed the meeting.

[Annexes follow]

Annex 1: Slides on the 2024 NGO Report



2024 NGO Report

55th PCB MEETING
20 August 2024



Working title: "Breaking the chains: Community leadership, sustainability, human rights and the HIV response"

- **Purpose:** To analyze the crucial role of community leadership in the HIV response, addressing current challenges and proposing a paradigm shift for the future
- **Significance:** This report comes at a critical time, with shrinking civic space and rising anti-rights movements threatening progress

Process Overview

- **Methodology:** Comprehensive literature review, including key policy documents (Global AIDS Strategy, Global Fund Strategy, PEPFAR Strategy)
- **Stakeholder involvement:** Survey, key informant interviews, civil society advisory board & case studies.
- **Key focus areas:**
 - Historical context: From Denver Principles (1983) to global networks
 - Current challenges: The "5 unders" affecting community leadership
 - Case studies: Aligned with Global AIDS Strategy pillars
 - Emerging threats: Shrinking civic space, anti-rights movements, lack of sustainable financing

Next Stages

- **Upcoming stages:** Data collection to ensure reflection of community concerns and perspectives (deadline: 26-08)
- **Plans for community input:** Gathering concrete actions linked to global targets (e.g., 30-80-60 and 10-10-10 targets) -key informant interviews

Conclusion

- **Potential impact:** Informing a paradigm shift in the HIV response, emphasizing community leadership
- **Call to action:** Remove obstacles holding back community leadership to unleash its full potential in ending AIDS

PCB BUREAU MEETING

21 August 2024



MEETING DRAFT AGENDA

- 1. Preparation for the 55th PCB meeting (10–12 December 2024, Nairobi, Kenya):** *The Bureau will receive an update and provide guidance on the preparations for the upcoming PCB meeting, including reviewing proposed agenda items.*
- 2. Selection of themes for the PCB thematic segments in 2025:** *The Secretariat will provide an update on the process for the selection of the thematic segments of the 56th and 57th PCB meeting in 2025.*
- 3. Any other business**



Agenda item 1: Preparations for the 55th PCB meeting

- As per the modus operandi, the PCB agenda is prepared by the UNAIDS Executive Director in consultation with the PCB Bureau.
- Agenda setting is based on decisions by the Board at previous PCB meetings.
- These are shown in the table of follow-up items.

Annex 5. Table of follow-up items from PCB meetings – for possible inclusion in the agenda of the 54th PCB Meeting

Standing Items	Agenda Item	Comments	
	Report of the 54th PCB meeting Executive Director (ED) report Report by the Chair of the Committee of Contributing Organizations (CCO) Report by the NGO Representative Follow-up to the Thematic Segment from the 54th Programme Coordinating Board meeting: <i>Training and HIV Litigation 2020-2025</i> , <i>Chronic disease and PrEP access</i> Update on Strategic Human Resources Management Issues Organizational update Organizational oversight reports: <i>Global Report</i> , <i>Internal Auditors Report</i> , <i>External Auditors Report</i> , <i>Management Response</i> , and <i>Update of the ECAG</i> Leadership in the AIDS response Thematic segment: <i>Sustaining the gains of the global HIV response to 2030 and beyond</i>		
Agenda items with current timeline	Decision Number	Agenda Item	Comments
10b	7.5	[Review results for the 2022-2025 LBRM and indicators, milestones, targets and data sources for the 2022-2025 Workplan and Budget] Requests the Executive Director to establish a working group for the development of the next LBRM to be operational by 2023-2024	
10d	8.9	[Follow up actions to the 2024-2029 Workplan and Budget (BRM)] Requests the Executive Director and the Committee of Contributing Organizations to continue to ensure that the Joint Programme remains sustainable, resilient and future-proof, by reviewing the operating model, supported by external peer facilitation and through appropriate consultations, including with the CR members and stakeholders, reporting back at the July 2024 PCB meeting with recommendations which take into account the current financial realities and risks to the Joint Programme and relevant recommendations of the Joint Inspection Unit, recognizing the importance of the findings of the next term review of the Global AIDS Strategy and development of a long-term strategy to 2030 and beyond, in shaping the Joint Programme	
10e	8.6	[Follow up actions to the 2024-2029 Workplan and Budget (BRM)] Requests the Joint Programme to continue to incorporate innovations in its planning as part of its management function and report back to the PCB at the June 2024 PCB meeting, and future years as necessary when presented current and future budget proposals to the UNDP, including its organizational structure, funding flows, confidence, identifying areas for resource mobilization, and identifying needs and opportunities for innovation, innovative programme delivery	This request will be included under the 2024-2029 agenda item
10f	11.3	[Review of terms for the UNMER ECAG] Requests the Executive Director, in consultation with the PCB Bureau, to initiate the process for selecting the new membership of the Independent External Oversight Advisory Committee for 2025-2029 and 2030-2037	



55th PCB meeting: standing agenda items

Report of the 54th PCB meeting

Report of the Executive Director

Report by the NGO Representative

Leadership in the AIDS Response

Follow-up to the Thematic Segment from the 54th PCB meeting: *Sustaining the gains of the global HIV response to 2030 and beyond*

Evaluation report

Election of officers

Next PCB meetings

Thematic Segment: *Addressing inequalities in children and adolescents to end AIDS by 2030*

55th PCB meeting: possible agenda items

HIV in prisons and other closed settings

- **49th PCB (5.3d)** Requests the Joint Programme to report to the Programme Coordinating Board on progress towards 2025 targets as related to people in prisons and other closed settings;

Update on the Global Partnership to eliminate all forms of HIV-related stigma and discrimination

- **51st PCB (7.4d)** Report to the Programme Coordinating Board on further progress at a future meeting of the Programme Coordinating Board;



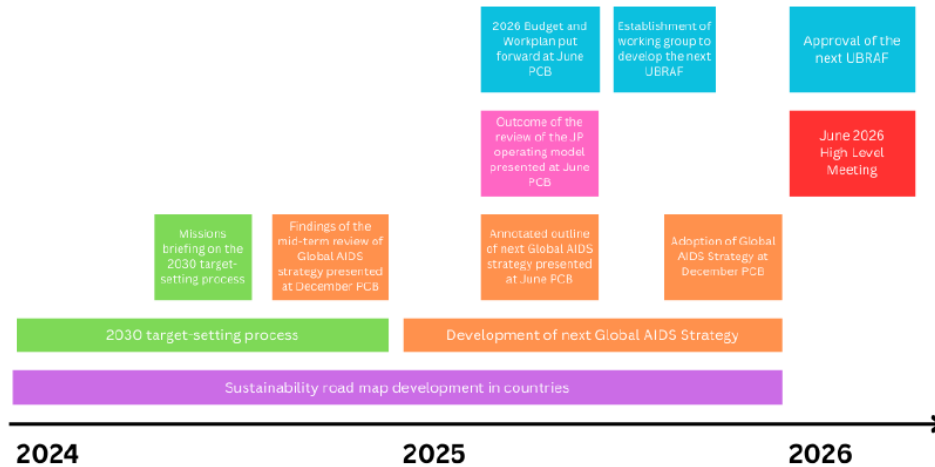
55th PCB meeting: possible agenda items

Findings of the mid-term review of the Global AIDS Strategy 2021–2026

- **50th PCB (7.5)** Requests the Executive Director to establish a working group, for the development of the next UBRAF, to be operational by January 2025;
- **53rd PCB (6.5)** Requests the Executive Director and the Committee of the Cosponsoring Organizations to continue to ensure that the Joint Programme remains sustainable, resilient and fit-for-purpose, by revisiting the operating model, supported by external expert facilitation and through appropriate consultations, including with the PCB members and participants, reporting back at the June 2025 PCB meeting with recommendations which take into account the context of financial realities and risks to the Joint Programme and relevant recommendations of the Joint Inspection Unit, recognizing the importance of the findings of the mid-term review of the Global AIDS Strategy and development of a long-term strategy to 2030 and beyond, in aligning the Joint Programme;



Timeline for development of the next GAS and UBRAF



Additional decision points for follow up

Report on the selection process for the new membership of the UNAIDS Independent External Oversight Advisory Committee

- **53rd PCB (11.3)** *As per the terms of reference, requests the Executive Director, in consultation with the PCB Bureau, to initiate the process for selecting the new membership of the Independent External Oversight Advisory Committee for 2025–2026 and 2026–2027;*



IEOAC SELECTION PROCESS TIMELINE 2024



IEOAC SELECTION PROCESS TIMELINE 2025



Agenda item 2: Selection of themes for the PCB thematic segments in 2025

- The Secretariat issued a call for thematic segment proposals on 10 July 2024 for the thematic segments in 2025, with a deadline of 16 September 2024.
- The PCB Bureau would need to select two of these proposals for the thematic segments to take place in 2025. Proposals are to be considered on the basis of relevance, responsiveness, focus, and scope for action (see next slide).
- In addition, Bureau members would need to recommend at which PCB meeting the thematic segment should take place. The Bureau's recommendations will be included in the PCB paper "Next PCB meetings" for consideration and decision by the Board at the 55th PCB meeting.



The proposed themes must be considered on the basis of four criteria:

- **Broad relevance:** *what is the relevance of the theme to the global AIDS response?*
- **Responsiveness:** *how is the theme responsive to the interests, concerns and information needs of a broad range of actors in the global AIDS response?*
- **Focus:** *how can consideration of the theme be focused to allow for in-depth consideration in one day?*
- **Scope for action:** *how does the theme address possible and necessary action to be undertaken in the response to AIDS, rather than purely theoretical or academic issues?*



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